

Hooe Parish Council

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Minutes of the Full Council Meeting of 12th September 2026
7pm Hooe Village Hall.

Attendees: Cllrs Carey (DC), Manlow (JM) chair, Siddall-Ward (NSW), Crittall (KC), Loyd (AL), Thorpe (AT), Fuller (JF) (part time)

In attendance: Jackie Scarff – Clerk (Proper Officer/RFO)
Approx 13 members of the public (MOP)

Public Questions - The chair reminded MOP's that questions were welcomed for items on the agenda.

There were no questions.

End of Public Participation.

Business Transacted. FC26

1. The Chairs welcome to the meeting.

The Chair welcomed everyone to the meeting.

2. To receive reports to note from:

- a. **Parish Councillor's** - no reports.
- b. **County Councillor** - The County Cllr introduced himself and answered a couple of questions from residents.
- c. **District Councillor** - The district Cllr introduced himself and gave a brief report on the latest news regarding the Local Govt Reorganisation.
- d. **Saint Oswalds Church** - there was no report.

3. To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S85 (1)

There are no apologies

- I. To consider accepting apologies
Not required
- II. Other absences to note.

4. Disclosure of Interests.

In accordance with the Localism Act 2011 and the Parish Council Code of Conduct to receive disclosures by members of personal interests in matters on agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the revised code of members conduct.

- I. Disclosable Pecuniary Interests
- II. Other Interests (non-pecuniary)

To consider granting dispensations if requested – not required.

Nb. Any changes to a member's register of interests should be notified to the clerk immediately.

5. To receive the minutes of the Annual Meeting of the Full Council held on [20th July 2026](#) to be considered for approval as a true record and signed by the chair.

Motion proposed and seconded, all agreed.

Resolved: The minutes of the full council meeting of 20th July 2026 were agreed and signed as a true record.

6. Public Exclusion: in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the

press, be excluded from the meeting because of the confidential nature of the business to be transacted.

Resolved, item 14 would be discussed in closed session if the Cllrs agreed to discuss terms of any expressions of interest.

To consider for approval a service to supply sanitary bins to the village hall and sports pavilion.

The clerk presented two quotes. Quote one was agreed.

Resolved: the clerk was asked to accept quote one and engage the services of the company.

7. To consider for adoption the event management policy and agree any actions required.

The Cllrs agreed they wanted more time to consider the policy and agreed that the item be deferred to the following month.

8. To consider further ideas for fundraising and agree any actions required.

JM discussed the idea of a Christmas Fayre. It was agreed that he would investigate the idea further and bring more details back to the next council meeting.

9. To review and approve the hire charge rates to commence from 1st October 2026 until 30th September 2027 for the recreation ground sports pitch and pavilion.

Resolved: The fees would remain at £10 per hour.

10. To review and approve the hire charge rates to commence from 1st October 2026 to 30th September 2027 for the recreation ground sports pitch and pavilion.

Resolved: the fees would remain the same.

11. To review that annual allotment charge to be reviewed and any uplift will commence from 1st October 2027.

Resolved: It was agreed that the new charge would be £47.50 with the water usage on top.

12. To consider the following financial matters.

i. To receive the statement of accounts to 31st August for noting

The Accounts to 31st August 2026 were published in advance and were noted showing £124,345.68 in all accounts.

ii. The bank reconciliation and corresponding bank statement to 31st September 2026 for noting.

The bank reconciliations were published in advance and were noted – appended to the minutes.

iii. To note the payments made during July and August 2026.

The payments were noted and signed by the chair and appended to the minutes.

iv. To agree payments to be made for invoices received since the last meeting.

Resolved: the payments were agreed as presented appended to the minutes.

To note the external auditors report (if available) and agree any actions required.

The external auditors report had not been received at the time of the meeting.

To consider the councils budget v actuals to date and agree any actions required.

The report was noted. The Cllrs agreed to have a separate meeting to look at the budget in more detail.

To consider the councils general reserve and earmarked reserves and agree any actions required.

The clerk explained that the general reserve was currently above the recommended amount and that Earmarked reserves needed to be considered in more detail. The council should have reserves for particular projects and pots of money for these projects can be built up over time to avoid sudden large increases in precept.

Resolved the Cllrs would consider the reserves at the same meeting as considering the budget.

13. To consider any expressions of interest in Parish Council land known as the Allotment Gardens and agree any actions required.

The clerk explained that there had been one expression of interest to use the land to keep chickens. The Cllrs agreed that they would like to discuss further including terms of an agreement.

Members of the public we asked to leave the meeting.

The Cllr discussed further in closed session. And asked the clerk to find out some additional information.

**14. To note the date of the next Full Council meeting 12th October 2026, 7pm at Hooe Village Hall.
Noted.**

List of Payments made between 14/08/2026 and 30/09/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/08/2026	S.KIRK	BACS	200.00	Inv 1952	Gate Post replacement
27/08/2026	EVERFLOW	DDR	7.69		Wter bill
28/08/2026	Wealden District Council	DD	274.50	Inv 70070925	Dog &litter bin emptying
31/08/2026	UNITY TRUST BANK	DDR	7.00		service charge
14/09/2026	clerk	BACS	1,692.60		Clerks Services
Total Payments			<u>2,181.79</u>		

Bank Reconciliation up to 31/07/2026 for Cashbook No 5 - Unity Trust Bank Current

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
10/07/2026			15.00	15.00		R ☐	Receipt(s) Banked
13/07/2026	SO	60.72		60.72		R ☐	UNISERVE LTD
20/07/2026	BACS	1,463.31		1,463.31		R ☐	CLEAR COUNCILS INSURANCE
20/07/2026	BACS	144.00		144.00		R ☐	MULBERRY LAS
20/07/2026	BACS	138.00		138.00		R ☐	FOXHILL TREE SERVICES LTD
20/07/2026	BACS	1,185.00		1,185.00		R ☐	clerk
27/07/2026	DD	21.67		21.67		R ☐	BRITISH GAS
27/07/2026	DD	27.17		27.17		R ☐	EVERFLOW
29/07/2026	DD	18.95		18.95		R ☐	VALDA ENERGY
31/07/2026	DDR	7.00		7.00		R ☐	UNITY TRUST BANK
		3,065.82	15.00				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 31/08/2026 for Cashbook No 5 - Unity Trust Bank Current

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
03/08/2026			300.00	300.00		R ☐	Receipt(s) Banked
12/08/2026	SO	60.72		60.72		R ☐	UNISERVE LTD
27/08/2026	DDR	7.69		7.69		R ☐	EVERFLOW
28/08/2026	DD	274.50		274.50		R ☐	Wealden District Council
31/08/2026	DDR	7.00		7.00		R ☐	UNITY TRUST BANK
		349.91	300.00				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Hooe Parish Council Current Year

Summary Receipts and Payments for Year Ended 31st March 2027

Last Year Ended 31st March 2026		Current Year Ended 31st March 2027
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Receipts

45,714.00		22,350.00
45,714.00	Sub Total	22,350.00

Operating Income

1,261.24	Income	266.02
870.00	Village Hall	655.00
1,960.00	Pavilion / Recreation Grounds	380.00
550.67	Allotments	80.47
1,412.43	VAT Data	0.00
51,768.34	Total Receipts	23,731.49

Running Costs

19,544.92	Administration	6,522.14
2,754.91	Amenity	297.90
1,266.86	Village Hall	446.64
3,985.25	Pavilion / Recreation Grounds	1,965.55
1,075.39	Allotments	960.00
158.95	Parish Land	193.53
1,707.00	VAT Data	860.69
30,493.28	Total Payments	11,246.45

Receipts and Payments Summary

90,585.58	Opening Balance	111,860.64
51,768.34	Add Total Receipts(As Above)	23,731.49
142,353.92		135,592.13
30,493.28	Less Total Payments(As Above)	11,246.45
111,860.64	Closing Balance	124,345.68

These cumulative funds are represented by:

57,141.69	Unity Trust Bank Current	69,360.71
0.00	Barclays Current A/C 8126	0.00
0.00	Barclays Current A/C 1178	0.00
0.00	Santander	0.00
54,718.95	Unity Trust Savings	54,984.97
0.00	Petty Cash	0.00
111,860.64		124,345.68

Reserve Balances are represented by:

21,275.06	Current Year Fund	12,485.04
27,598.55	General Reserves	48,823.61
8,975.23	EMR - V/H Public Donations	8,975.23
1,555.10	EMR - Youth Money	1,555.10
47,049.12	EMR Capital Receipt	47,049.12

Hooe Parish Council Current Year

Summary Receipts and Payments for Year Ended 31st March 2027

Last Year Ended
31st March 2026

4,907.58

500.00

111,860.64

EMR Compliance & Risks

EMR Allotment Deposits

Current Year Ended
31st March 2027

4,907.58

550.00

124,345.68

Signed : _____ (Chairman) _____ (RFO)